

2025 WATC ENTRIES GUIDE

Version June 2025

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Foreword

The *2025 WATC Entries Guide* outlines the timelines and procedures for National Federations to complete the following:

- Register teams and pay the associated entry fee ***[Note: only National Federations that are notified by the IGF that their teams have qualified for the 2025 WATC are required to complete this process];***
- Register additional officials and other entourage who will accompany the qualified team(s) to Singapore;
- Nominate national media outlets;
- Register delegates to attend the IGF Biennial Meeting.

1. General Entries Timelines

2025 Espirito Santo Trophy: 1 – 4 October 2025

2025 Eisenhower Trophy: 8 – 11 October 2025

2 July 2025	<ul style="list-style-type: none"> IGF finalises the field (and alternate list) for the men's and women's championships in accordance with <i>Item 5</i> in the 2025 WATC Terms of the Competition and Local Rules.
3 July 2025	<ul style="list-style-type: none"> IGF informs the National Federation members of the 36 women's and 36 men's teams that have qualified for the 2025 WATC and asks them to confirm their qualification place(s) by registering their team(s) and paying the entry fee. Registration opens for National Federation members to nominate their Delegates for the IGF Biennial Meeting. Hotel bookings open via the official booking form (see page 10).
11 July 2025	<ul style="list-style-type: none"> Deadline for National Federations with qualified team(s) to register their team(s) via the online registration platform. Any qualification place that is not accepted will be offered to the next qualified team based on <i>Item 5</i> in the <i>2025 Terms of the Competition and Local Rules</i>.
14 July 2025	<ul style="list-style-type: none"> IGF offers any unused qualification place(s) to alternate team(s).
18 July 2025	<ul style="list-style-type: none"> Deadline for National Federations offered an alternate place to register their team(s) and pay the entry fee.
21 July 2025	<ul style="list-style-type: none"> IGF publishes final field (if not earlier). National Federations may enter names of team players, captain, coach/manager and other delegation members/entourage via the online registration platform. Note: A player must be a National of the country they represent as defined in the IGF Nationality Policy. Any questions about the eligibility of players to a team (for example, nationality), should be addressed to watc@igfmail.org National Federations may register media organisations via the online registration platform.
15 August 2025	<ul style="list-style-type: none"> Deadline for National Federations to enter names of players*, captain, and coach/manager via the online registration platform. *Note: Special dispensation can be made at the IGF Executive Director's discretion. A request to extend the deadline must be sent to watc@igfmail.org by 21 July 2025. Deadline for National Federations to register: <ul style="list-style-type: none"> other delegation members and entourage Biennial Meeting delegates Deadline for National Federations to advise the IGF of any team member that requires the use of motorised transportation for medical purposes.

29 August 2025	<ul style="list-style-type: none"> Hotel bookings close at 17:00 (5pm) <u>Singapore Time</u>.
5 September 2025	<ul style="list-style-type: none"> Deadline for players, captain, and coach/manager to return the electronic Entry and Eligibility Conditions Form and complete their personal profile online.
19 September 2025	<ul style="list-style-type: none"> Deadline for National Federations to register the organisations they wish to include on the media roster via the online registration platform.

2. Team Registration

If your National Federation receives email notification from the IGF that it has qualified a team in the Espirito Santo and/or Eisenhower Trophy championships, please accept the team's place in the field by registering your team(s) and paying the entry fee(s) by 23:59 Central European Summer Time (CEST) on **11 July 2025**. **No late entries will be accepted**. An entry fee of US\$ 1,500 per team, payable by credit card, is due at the time of registration. Entries cannot be accepted without payment.

If a National Federation registers and then withdraws its team(s) prior to 23:59 Central European Summer Time (CEST) on **11 July 2025**, a full refund will be provided. If a team is withdrawn by its National Federation after 11 July 2023, no refund will be provided.

2.1. How to register a team

- 1) Use the registration link included in the IGF email confirming your National Federation's qualification in the 2025 World Amateur Team Championships.
- 2) Under REGISTER YOUR TEAM(S) AND PAY THE ENTRY FEE, click on the Championship you wish to register for.
- 3) Click *Submit Registration for Approval*.
- 4) **Enter the Team Contact Person's details** (please disregard the 'Player Registration #1' title at the top of this page, this is standard text in the registration platform that cannot be changed). The Team Contact Person will receive all future correspondence in regard to the team's registration.
Note: *Federation Names* are listed alphabetically e.g., Golf Canada is listed under 'G'.
- 5) If you do not have your National Federation's *VAT/Tax ID/Business Registration Number* when you complete the registration, enter '0' for this field.
- 6) Pay the registration fee.
- 7) Your registration is now pending, waiting authorisation from the IGF. Once authorised, you will receive an email confirming that your registration has been successful. A receipt of payment will be issued shortly thereafter.
- 8) Close window.
- 9) If your National Federation has qualified both teams, repeat the process.

Note: System emails will be received from noreply@golfgenius.com

2.1.1. Next steps

21 July 2025 National Federations will be asked to enter the names of team players, captain, coach/manager and other delegation members/entourage via the online registration platform.

The IGF will send further instructions prior to that date but in preparation, please note the following:

- A personal email address must be provided for each of the team members. Please do not submit a generic National Federation email address for team members.
- Once team members are nominated by their National Federations, the individuals will receive an email asking them to complete their registration, which includes:
 - o Preference for yardage book in yards or metres;
 - o If they require a complimentary non-motorised pull cart (trolley)*
 - o Personal bio.
- * Caddies are prohibited during the Championships. A player is not allowed to use a motorised push cart or motorised pull cart during a round. Non-motorised pull carts (trolleys) will be made available on a complimentary basis.
- Team members will be emailed an *Entry and Eligibility Conditions Form* via the electronic signature platform Legesign. Individuals should check their junk mail folder if they do not receive the Form.
- After the team member signs the Form, it will be sent to the National Federation to countersign and then returned to the IGF. Individuals cannot participate in the World Amateur Team Championships if this Form is not signed. Minors will additionally require a parent/guardian signature.
- Note : A player must be a National of the country they represent as defined in the [IGF Nationality Policy](#). Any questions about the eligibility of players to a team (for example, nationality), should be addressed to watc@igfmail.org

3. Additional officials

From 21 July onwards, you may register any additional officials travelling with your team (e.g. additional coach, medical personnel etc.). Individuals travelling with your team may be required to wear WATC accreditation for entry to certain areas of Tanah Merah Country Club.

Team captain(s) and coach/manager(s) already registered as part of your official team, and Biennial Meeting delegates already registered via the Biennial Meeting page, do not need to be registered again in this step.

3.1. How to register additional officials

- 1) Access the Golf Genius registration platform via this [link](#).
- 2) Click *Nominate additional officials and media*.
- 3) Click *New Registration*.
- 4) Enter the individual's name and email address
 - i. Only register additional officials who will travel to Singapore with the team. They will be provided with credentials onsite.

4. Media Outlets

To promote the Championships, the IGF would like to email daily Championship results and stories to as many media outlets as possible. From 21 July onwards, please list the organisations (for example, newspapers, magazines, televisions and radio stations, golf-related websites etc.) that you would like included on the roster.

4.1. How to register media

- 5) Access the Golf Genius registration platform via this [link](#).
- 6) Click 'Nominate additional officials and media'.
- 7) Click 'New Registration'.
- 8) Enter the individual's name and email address.
- 9) Organisation that will not be onsite will be added to the WATC media roster. Media representatives who travel with the team to Singapore will be provided with media credentials onsite.

5. IGF Biennial Meeting Delegates

All Biennial Meeting representatives must be nominated via the online registration system, regardless of whether their National Federation has a team competing in the WATC.

The IGF Biennial Meeting of the National Federation members will take place on Monday 6 October 2025 from 09:00 – 11:00 (Singapore time) at the Tanah Merah Country Club, Garden Course, Singapore. Meeting delegates will have the option of attending onsite in Singapore or via video conference. Each IGF National Federation member organisation is entitled to have up to two Biennial Meeting delegates attend the meeting. Each Biennial Meeting delegate is entitled to cast one vote and must be present at the Biennial Meeting (either onsite or via video conference) in order to vote. It is requested that one delegate be female, and one be male.

The deadline to register National Federation delegates for the Biennial Meeting is **15 August 2025**.

5.1. Delegates and Duffers

Delegates & Duffers is an optional golf competition that will be held on Monday 6 October 2025 at the Tanah Merah Country Club, Garden Course, following the IGF Biennial Meeting. Only official representatives to the IGF Biennial Meeting are eligible to play. Prizes will be awarded for best finishes for men and women.

The field is limited to a maximum of forty (40) participants, and entries will be accepted in order of registration. Rental clubs can be arranged, at a cost to the participant. The deadline to register for the Delegates & Duffers competition is **15 August 2025** and to assist the organisers of this event, late entries will not be accepted.

5.2. How to register for the IGF Biennial Meeting / Delegates and Duffers

- 1) Access the Golf Genius registration platform via this [link](#).
- 2) Click *Biennial Meeting*.
- 3) Click *New Registration*.
- 4) Enter the delegate's personal information
 - i. An individual email address must be provided for each of the Biennial Meeting delegates. Please do not submit a generic National Federation address. This email address will be linked to the delegate's voting device for use during the Biennial Meeting.
- 5) Indicate if the delegate will attend the meeting onsite in Singapore or virtually by teleconference.
- 6) Indicate if the delegate will play Delegates and Duffers.
- 7) Click *Register*.
- 8) Close window.
- 9) If you are registering more than one delegate from your National Federation, use this [link](#) and repeat the process.

6. Hotel Bookings

Aloft Singapore Novena is the exclusive hotel for the WATC. Bookings open on 3 July 2025. Download the [hotel booking form](#) and save it to your computer, before completing the information. Send the completed form directly to lisa.ros@aloftsingapore.com (*Kindly do not return the form to the IGF*).

Hotel details can be found in the [Host Country Information](#) document available on the Singapore Golf Association's website. Additional booking instructions, terms, and conditions are outlined in the booking form.

Please note that hotel bookings will close at 17:00 (5pm) **SINGAPORE TIME** on **29 August 2025**. The booking form, or amendments to existing bookings must be received by the hotel prior to that time.

Complimentary shuttle transport will be offered for WATC participants between the Aloft Novena Singapore hotel and the Tanah Merah Country Club.

Any queries regarding the hotel and the booking process should be sent to watc25@sqa.org.sg

7. Anti-Doping

As regulated by The World Anti-Doping Code, the use of Prohibited Substances and Prohibited Methods is strictly forbidden. All competitors at the WATC are subject to the provisions of the [IGF Anti-Doping Policy](#). This Policy, as well as the [2025 Prohibited List](#), and other related documents are available on the [IGF website](#). All National Federation with teams competing in the 2025 WATC should ensure that they are familiar with the IGF Anti-Doping Policy and its requirements and that all competitors are aware of their rights and responsibilities in taking part in the Doping Control process.

Doping controls at the 2025 WATC may be conducted by the International Golf Federation, the International Testing Agency (ITA), National Anti-Doping Organisations (NADOs) or another organisation commissioned by any of the above. More details regarding doping controls will be provided at the Captains' meetings prior to each competition.

It is vitally important that any competitor who is taking or wishes to take, for a legitimate medical reason, a medication that is on the Prohibited List applies in advance for a Therapeutic Use Exemption (TUE). The [TUE Application process](#) is outlined on the IGF website.

An easy-to-read [Anti-Doping Handbook](#) is available on the IGF website. Please ensure that all competitors are aware of this document. Any queries regarding the IGF Anti-Doping Policy, its application, Therapeutic Use Exemptions or any other matter relating to Doping Control, should be sent to the IGF's Anti-Doping Officer by e-mail at antidoping@igfmail.org

8. Additional information

Important competition related documents for the 2025 World Amateur Team Championships can be found on the [IGF website](#). Documents are regularly added and updated.

General information about the Championships may be found on the [Host Country website](#).

8.1. Update your contact information

It is the responsibility of each National Federation to inform the IGF of any change to their contact information, including names and email addresses.

8.2. IGF WATC contact information

Email: watc@igfmail.org

Phone: +41 21 623 12 12

We look forward to seeing you in Singapore.