



NOC and NPC Visit Request Form

For Tokyo 2020 to accommodate the requests of National Olympic Committees (NOCs) and National Paralympic Committees (NPCs) for pre-Games visits to Tokyo, please provide the information requested below. We require **two-month notice** for any proposed visits and ask you to wait for our confirmation before making further plans.

NOC and NPC Relations will work closely with you to personalise an itinerary that meets your requirements. If your visit includes venue tours, we recommend that you plan your visit over a period of at least two working days.

Please note that the number of **venue tours is limited to 2 times a year** per NOC/NPC, and visits to venues are dependent on the venue owner and the venue's state of readiness, therefore it may not be possible to meet all your requests.

Please complete and return this form to the following e-mail address:

NOCs: noc.svc@tokyo2020.jp or NPCs: npc.svc@tokyo2020.jp

Please check

NOC	<input type="checkbox"/>
NPC	<input type="checkbox"/>

Name of NOC/NPC	
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1. Point of Contact for Visit

Given Name		Family Name	
Job Title		Email	
Phone		Fax	

2. Planned Arrival & Departure

Arrival Date	
Departure Date	
Please indicate the dates you wish to visit Tokyo 2020.	

We would appreciate it if you could share your overall itinerary in Japan with us.

3. Name of Visiting Delegates

Generally, we limit the number of visiting delegates to a maximum of five persons per NOC/NPC.

For larger delegations, please contact NOC/NPC Relations separately.

	Title	Given Name	Family Name	Job Title Area of Responsibility	Visa Required	Accessibility Requirements
1					<input type="checkbox"/> Yes <input type="checkbox"/> No	
2					<input type="checkbox"/> Yes <input type="checkbox"/> No	
3					<input type="checkbox"/> Yes <input type="checkbox"/> No	
4					<input type="checkbox"/> Yes <input type="checkbox"/> No	
5					<input type="checkbox"/> Yes <input type="checkbox"/> No	

4. Accommodation

Tokyo 2020 can provide a list of hotel options, but it is the responsibility of the NOC/NPC to book and confirm their own rooms at own cost.

Own arrangement	<input type="checkbox"/> Yes, Hotel Name:
I would like a list of hotel options.	<input type="checkbox"/> Yes <input type="checkbox"/> No

5. Visit Requirements

A) Meetings with Tokyo 2020

Please indicate which Tokyo 2020 Functional Areas (FAs) you would like to meet with by checking the boxes in the table below and the purpose of your discussion. We will try to incorporate your requests into your itinerary if availability and time permit. Basically, meetings will be conducted in English at Harumi Triton Square office.

(Harumi Triton Square Access: <http://harumi-triton.jp/en/>)

	Functional Area	Questions
<input type="checkbox"/>	NOC/NPC Services & Relations	
<input type="checkbox"/>	Sports – General Overview	
<input type="checkbox"/>	Sports - Specific (please specify sport(s) of interest)	
<input type="checkbox"/>	Accommodation	
<input type="checkbox"/>	Accreditation	
<input type="checkbox"/>	Arrivals & Departures	
<input type="checkbox"/>	Logistics	
<input type="checkbox"/>	Medical Services	
<input type="checkbox"/>	Olympic/Paralympic Village	
<input type="checkbox"/>	Press Operations	
<input type="checkbox"/>	Rate Card	
<input type="checkbox"/>	Security	
<input type="checkbox"/>	Transport	
<input type="checkbox"/>	Other FA(s) (please specify)	

B) Venue Tours

Please indicate below the venues of your interest.

Please note that visits to venues depends on the venue owner and its state of readiness.

Zone	Venue	Venue Status	Olympic Events	Paralympic Events
BAY ZONE	Ariake area			
	<input type="checkbox"/> Ariake Arena	Under construction	Volleyball – Volleyball	Wheelchair basketball
	<input type="checkbox"/> Ariake Tennis Park	Existing – under renovation	Tennis	Wheelchair tennis
	<input type="checkbox"/> Ariake Urban Sports Park	Temporary venue To be constructed	Cycling – BMX Freestyle, BMX Racing	–
			Skateboarding	–
	<input type="checkbox"/> Ariake Gymnastics Centre	Under construction	Gymnastics	Boccia
	<input type="checkbox"/> Tokyo International Exhibition Center – Tokyo Big Sight	Existing	IBC	IBC
			MPC	MPC
	Dream Island area			
	<input type="checkbox"/> Yumenoshima Park Archery Field	Under construction	Archery	Archery
	Harumi area			
	<input type="checkbox"/> Olympic/Paralympic Village	Under construction	Olympic Village	Paralympic Village
	Kasai area			
	<input type="checkbox"/> Kasai Canoe Slalom Centre	Under construction	Canoe – Slalom	–
	Makuhari area			
	<input type="checkbox"/> Makuhari Messe Hall A, B, C	Existing	B: Fencing	C: Goalball
			A: Taekwondo	A: Sitting Volleyball
			A: Wrestling	B: Taekwondo
				B: Wheelchair Fencing
	Odaiba area			
	<input type="checkbox"/> Odaiba Marine Park	Temporary venue To be constructed	Triathlon	Triathlon
			Aquatics – Marathon Swimming	–
	<input type="checkbox"/> Shiokaze Park	Temporary venue To be constructed	Volleyball – Beach Volleyball	–
<input type="checkbox"/> Aomi Urban Sports Park	Temporary venue To be constructed	Basketball – 3x3	Football 5-a-side	
		Sport Climbing		
Oi area				
<input type="checkbox"/> Oi Hockey Stadium	Under construction	Hockey	–	

Zone	Venue	Venue Status	Olympic Events	Paralympic Events
BAY ZONE	Sea Forest area			
	<input type="checkbox"/> Sea Forest Cross-Country Course	Temporary venue Under construction	Equestrian - Cross Country	–
	<input type="checkbox"/> Sea Forest Waterway	Under construction	Canoe - Sprint	Canoe
			Rowing,	Rowing
	Tatsumi area			
	<input type="checkbox"/> Tokyo Aquatics Centre	Under construction	Swimming, Diving, Artistic Swimming	Para Swimming
<input type="checkbox"/> Tatsumi Water Polo Centre	Existing - under renovation	Water Polo	–	

Zone	Venue	Venue Status	Olympic Events	Paralympic Events
HERITAGE ZONE	Central Tokyo			
	<input type="checkbox"/> Tokyo International Forum	Existing	Weightlifting	Para Powerlifting
	<input type="checkbox"/> Nippon Budokan	Existing – under renovation	Judo	Judo
			Karate	
	<input type="checkbox"/> Imperial Palace Garden	Temporary venue	Athletics – Race Walk	
	Meiji Jingu Gaien area			
	<input type="checkbox"/> Olympic Stadium	Under construction	Opening / Closing Ceremonies	Opening / Closing Ceremonies
			Athletics	Para Athletics
			Football	–
	<input type="checkbox"/> Tokyo Metropolitan Gymnasium	Existing - under renovation	Table Tennis	Table Tennis
	<input type="checkbox"/> Yoyogi National Stadium	Existing - under renovation	Handball	Badminton
			–	Wheelchair Rugby
	Musashino area			
	<input type="checkbox"/> Musashino Forest Sport Plaza	Construction completed	Badminton	Wheelchair Basketball
			Modern Pentathlon – Fencing	–
	<input type="checkbox"/> Musashinonomori Park	Existing	Cycling – Road (Start)	–
<input type="checkbox"/> Tokyo Stadium	Existing	Football	–	
		Modern Pentathlon – Swimming, Horse Riding, Running, Pistol Shooting	–	
		Rugby	–	

Zone	Venue	Venue Status	Olympic Events	Paralympic Events
HERITAGE ZONE	Ryogoku area			
	<input type="checkbox"/> Kokugikan Arena	Existing	Boxing	–
	Setagaya area			
	<input type="checkbox"/> Equestrian Park*	Existing – under renovation	Equestrian – Dressage, Eventing, Jumping	Equestrian

Zone	Venue	Venue Status	Olympic Events	Paralympic Events
OTHER VENUES (excluding Football cities)	Kanagawa Prefecture			
	<input type="checkbox"/> Enoshima Yacht Harbour	Existing	Sailing	–
	<input type="checkbox"/> Yokohama Baseball Stadium	Existing	Baseball / Softball	–
	Saitama Prefecture			
	<input type="checkbox"/> Asaka Shooting Range	Under construction	Shooting	Shooting Para sport
	<input type="checkbox"/> Kasumigaseki Country Club*	Existing	Golf	–
	<input type="checkbox"/> Saitama Super Arena	Existing	Basketball – Basketball	–
	Shizuoka Prefecture			
	<input type="checkbox"/> Izu MTB Course	Under construction	Cycling – Mountain Bike	–
	<input type="checkbox"/> Izu Velodrome*	Existing	Cycling – Track	Cycling – Track
	<input type="checkbox"/> Fuji International Speedway	Existing	Cycling – Road (Finish), Individual Time Trial	Cycling – Road (Start & Finish)
	Chiba Prefecture			
	<input type="checkbox"/> Tsurigasaki Surfing Beach	Temporary venue	Surfing	–

* Please note that traveling to venues in Kanagawa, Saitama, Shizuoka, and Chiba Prefectures from Tokyo will take about **half a day**.

* Please contact NOC/NPC Relations separately if you wish to visit **Fukushima Azuma Baseball Stadium**.

* Following venues will have a limited access due to under construction:

- **Izu Velodrome (IVD):** only available on Wednesdays and Thursdays.
- **Equestrian Park (EQP):** only available on Mondays and Tuesdays.
- **Kasumigaseki Country Club (KCC):** only available on Tuesdays, Wednesday, Thursdays, and Fridays.

6. Language

All Functional Area meetings and presentations will be conducted in English.

7. Additional Information

Please specify any additional information or request relevant to your visit. We would also appreciate it if you could share your overall itinerary in Japan with us.

Please return this form to Tokyo 2020 NOC/NPC Relations:

NOC: noc.svc@tokyo2020.jp or NPC: npc.svc@tokyo2020.jp