



NOC GOLF PLAY REQUEST FORM FOR KASUMIGASEKI CC

For Tokyo 2020 to accommodate the golf play requests of National Olympic Committees (NOCs) for pre-Games visits to golf venue at Kasumigaseki Country Club, please provide the information requested below. We require 1-month notice for any proposed play and all request must go through the NOCs and the NCS Relations at Tokyo 2020. We appreciate for not contacting KCC for any inquiries on golf play.

Please note that due to the prior commitment by venue owner, the venue's state of readiness, and involved stakeholders, it may not be possible to meet all your requests.

Please complete and return this form to the following e-mail address: NOCs: noc.svc@tokyo2020.jp

Please Check

| | |
|-------------------------------|--------------------------|
| Play Round of Golf (18 Holes) | <input type="checkbox"/> |
|-------------------------------|--------------------------|

1. Point of Contact for Visit

| | | | |
|-------------|--|-------------|--|
| Name of NOC | | | |
| Name of NF | | | |
| Given Name | | Family Name | |
| Job Title | | Email | |
| Phone | | Fax | |

2. Planned Playing Date (Please write multiple dates)

| | |
|-----------|--|
| Play Date | |
|-----------|--|

Application deadline is 1-month prior to the play date.

KCC can only accommodate weekdays only between Tuesday and Friday (Closed on Monday)

For more information on available date, please see the "Calendar 2019" below.

3. Name of Players

| | Title | Given Name | Family Name | Name of Caddies | Gender |
|---|-------|------------|-------------|-----------------|---|
| 1 | | | | | <input type="checkbox"/> M <input type="checkbox"/> F |
| 2 | | | | | <input type="checkbox"/> M <input type="checkbox"/> F |
| 3 | | | | | <input type="checkbox"/> M <input type="checkbox"/> F |
| 4 | | | | | <input type="checkbox"/> M <input type="checkbox"/> F |



NOC GOLF PLAY REQUEST FORM FOR KASUMIGASEKI CC

For playing golf at KCC,

- Only players will be allowed to play the course (coaches, caddies, staffs are not allowed to play)
- Player may bring his / her own caddie (recommended)
- House caddie must be reserved in advanced
- Only 1 team staff will be allowed to walk with players on the course
- Minimum of 2 players, maximum of 4 players per group (A Single is not allowed to play)
- Player may play maximum of 2 consecutive days (18 holes x 2 days) or play 2 times per year

4. Green Fees / Method of Payment

Member's green fees (¥12,000 + fees) will be charged

All expenses incurred at KCC to be paid by Credit Card only

5. Other Requirements

A) Calendar 2019

Please see the detail on the following page for available visit / play dates in 2019

KCC will be closed from 06-19 AUG 2019 due to preparation of the Tokyo 2020 test event

B) Rules & Etiquette for Players / Caddies / Team Staff

Please see the detail on the following pages

C) Dress Code for Players / Caddies / Team Staff

Dress Code is strictly enforced, so please read the detail on the following pages

D) Access to KCC

Please see the detail information on the following pages

Please return this form to Tokyo 2020 NOC Relations:

NOC: noc.svc@tokyo2020.jp



5A) CALENDAR 2019 FOR KASUMIGASEKI CC

2019 Calendar

January

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|--------------|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

February

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |

March

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

April

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--------------|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

May

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

June

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

July

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--------------|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

August

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

August 13-16 Japan Junior Golf Championship

September

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

October


| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |


November

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |


December

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Club holiday
(grounds closed) 

Guest cards issued 

Regular Sunday/holiday
(full members only) 

Special holiday
(treated as weekday) 

Full/weekday/
family members only 



5B) RULE & ETIQUETTE FOR PLAYERS / CADDIES / TEAM STAFF AT KASUMIGASEKI CC

The Kasumigaseki Country Club has fostered a long tradition since its founding in 1929 and strives day-to-day to uphold this tradition. We ask guest players / caddies / team staff to understand and respect our history, follow the basics of golf etiquette, and observe the following rules.

BEFORE ARRIVING

- All guest players / caddies / team staffs are asked to abide by the main KCC rules below.
- A hat should be worn on the course for your safety. Headwear should be removed in the clubhouse.
- Voice calls on a mobile phone or smartphone should be made and received in the designated areas below.
Clubhouse 1F: By the entrance, and in and around the phone booth
Clubhouse 2F: By the diner cashier counter (around the "Phones permitted" sign)
- Your phone should be stored in the locker during play. It should not be carried on the course.
- Handicaps should be set at a maximum total of 100 for groups of four, and 110 for groups of three.
- Your golf bag should ideally weigh no more than 11 kilograms.
- Metal spikes are prohibited during play. All players should wear soft spikes or spikeless shoes.
- A house caddie is available but must be reserved. No riding carts are available.
- Smoking is prohibited in areas of the clubhouse and practice facilities where there is no ashtray, and on the course except for the tee box area with ashtray.
- Payment should be settled by cash or credit card.
- Golf clubs and golf shoes are not available for rent.
- Couriered equipment will be accepted on players' behalf.

DURING PLAY

- All players should maintain a good pace of play to keep up with the group in front and avoid keeping the group behind waiting.
- A half round should take no longer than 1 hour 50 minutes.
- Bunkers should be entered from the lowest side. Footprints and other marks should be raked smooth, and the rake replaced at the low side.
- The player is responsible for repairing pitch marks on the green. Care should be taken not to damage the turf on the green and the tee box.



5C) DRESS CODE FOR PLAYERS / CADDIES / TEAM STAFF AT KASUMIGASEKI CC

ACCEPTABLE ATTIRE

Golf attire is part and parcel of the tradition and culture of the Kasumigaseki Country Club, and all players / caddies / team staffs are expected to dress appropriately for when arriving, during play, and in the clubhouse. Dressing to reflect the club's values and heritage means taking care not only with colors, patterns, and designs but also in the way you wear your outfit. For details, please refer to the dress code below.

These rules are intended for guest players / caddies / team staff as well as KCC members. We ask that all players / caddies / team staff properly understand them before arrival. Any player / caddie / team staff whose attire does not comply with these rules may be asked to change, and this may be unpleasant, especially for guests visiting us for the first time. Please ensure that your entire group adheres to the rules so that you may fully enjoy the day's play

OUTERWEAR

- A blazer or jacket is required at the time of arrival; however, this is optional between JUN 15 - SEP 15.
- Blousons and jumpers are not allowed.

TROUSERS & SKIRTS

- Shorts are not allowed at the time of arrival.
- Shorts may be worn during play, provided they are paired with knee-high socks.
- Shorts should not be layered with athletic innerwear.
- Shorts should end above the knee; anything too long or too short is not allowed.
- Miniskirts, hot pants, tights, and leggings are not allowed for women.
- Golf skirts and culottes should be no shorter than 5 centimeters above the knee.
- Cargo pants (with large pockets) and jeans are not allowed; neither are loud colors, camouflage patterns, or conspicuous designs and decorations.

SHIRTS

- Either collared and sleeved shirts or turtleneck shirts are required.
- Sleeveless styles are acceptable for women.
- T-shirts, sweatshirts, mock turtlenecks (with a collar height of less than 4 cm), and standing collars are not allowed; neither are tank tops or camisoles for women.
- Shirts may be worn with the collar up during play, but the collar should be turned down in the clubhouse.
- Short-sleeved shirts should not be layered with visible long-sleeved underwear (including those made of high-tech materials) or worn with arm warmers that resemble long-sleeved underwear.



5C) DRESS CODE FOR PLAYERS / CADDIES / TEAM STAFF AT KASUMIGASEKI CC

- If sleeves are desired, please opt for a long-sleeved shirt.
- Shirts should always be tucked in.
- Over blouse styles are acceptable for women; however, cropped lengths that show the midriff are not allowed.

FOOTWEAR & GOLF SHOES

- Sneakers, sandals, mules, slippers and golf shoes are not allowed at the time of arrival.
- Metal spikes are not allowed anywhere on the grounds including the course, practice facilities, and clubhouse.

GOLF WEAR ETIQUETTE

- Hats and garments designed to protect against the cold, wind, and rain (rainwear, blousons, windbreakers, down vests, and quilted vests) should be removed in the dining room.
- In the heat of the summer players are asked to have the courtesy to change their shirt and trousers before entering the dining room, to prevent leaving a damp seat for the next guest.
- Towels should not be hung over the neck, shoulders, or the waistband of the trousers.



5D) ACCESS TO KASUMIGASEKI CC

Kasumigaseki Country Club

3398 Oaza Kasahata, Kawagoe-shi, Saitama 350-1175 Japan

Tel: +81 (0) 49-231-2181 / Fax: +81 (0) 49-231-4528

BY CAR

ROUTE: Kan-Etsu Expressway -> Ken-O Expressway

INTERCHANGE: Ken-O Expressway "Tsurugashima IC" (Exit)

DISTANCE: Approximately 5 km | 8-minute drive

DIRECTION: From Nerima IC (Tokyo) take the Kan-Etsu Expressway to Tsurugashima JCT, enter the Ken-O Expressway to Ken-O Tsurugashima IC, and exit.

At the first traffic light turn left, follow the road and turn left again, pass under the Ken-O Expressway and at the next light turn right, follow the road straight, and at the end turn left. The KCC entrance is on the right-hand side.

BY TRAIN

LINE: Seibu Shinjuku Line to Sayamashi Station (from West Exit, approximately 15 minutes)

KCC SHUTTLE: Available from Sayamashi Station West Exit

(Services are suspended on club holidays and when the grounds are reserved for private outings)

TAXI: Approximately ¥2,000 yen from Sayamashi Station

OTHERS: Approximately 15 minutes by taxi from Tobu Tojo Line Tsurugashima Station

(KCC Shuttle Bus Not Available)

Approximately 15 minutes by foot from Kawagoe Line Kasahata Station

(Taxi and KCC Shuttle Bus Not Available)

